



LANDBANK

SERVING
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20220218-01**

PROJECT : Generator Sets for LANDBANK Plaza Building
IMPLEMENTOR : HOBAC Secretariat
DATE : April 12, 2022

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Bill of Qualities (Annex E), Schedule of Requirements (Section VI), Schedule of Prices (Form 2 - For goods offered from within the Philippines and from abroad) and Checklist of Bidding Documents (Item 11 of Technical Documents and item 3 of Financial Component) have been revised. Please see revised Annex E and specific sections of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on **April 22, 2022 at 10:00 A.M.** thru videoconferencing using MS Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

BILL OF QUANTITIES

Subject : Supply, delivery and installation for the replacement of Two (2) units 1,600 kW/2000kVA Generator Set (Nos. 3 & 4)
Project Site : Generator Set Room, 6th Floor LANDBANK Plaza Building

Particulars	Unit Cost	Total Cost
Two (2) units Brand New 1600kW/2000kVA Generator Set	_____	_____
Municipality Mechanical Permit		
DENR Permit to Operate		
ERC Certificate of Compliance		
One (1) year Warranty		
One (1) Lot Total Installation and Labor Cost of Two (2) units of 1600KW/2000KVA Brand New Generator Set	_____	_____
Grand Total Cost (VAT Inclusive)		P _____

Note: The Supplier shall fill in rates and prices for all items of the Bill of Quantities. Bids not addressing of providing all of the required items in the Bill of Quantities shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying "0" (zero) for the said item would mean that it is being offered for free.

Conforme:

Name of the Bidder

Signature Over Printed Name of Authorized Representative

Position

Date

Revised Annex E.

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Generator Sets for LANDBANK Plaza Building	One (1) Lot (See attached Bill of Quantities for the breakdown of components, Revised Annex E)	Delivery Period: Within three hundred fifty (350) calendar days upon receipt of Notice to Proceed

Delivery Site and Contact Details:

25th Floor, Facilities Management Department, LANDBANK Plaza Building
1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila
Mr. Enrico V. del Rosario
8522-0000 loc. 7360
8405-7360

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Form No. 2

SCHEDULE OF PRICES
For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1 Item	2 Description	3 Country of Origin	4 Quantity	5 Unit Price (EXW)	6 Transportation and Insurance and all other costs incidental to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9 Total Price, per unit (col 5+6+7+8)	10 Total Price delivered Final Destination (col 9) x (col 4)
1	Generator Sets for LANDBANK Plaza Building	_____	One (1) Lot (See attached Bill of Quantities for the breakdown of components, Revised Annex E)	P _____	P _____	P _____	P _____	P _____	P _____

Please credit payment to:

_____ Name of Bidder

_____ Account Name:

_____ Signature over Printed Name of Authorized Representative

_____ Account Number:

_____ Position

_____ LBP Branch:

Form No. 2

SCHEDULE OF PRICES

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1 Item	2 Description	3 Country of Origin	4 Quantity	5 Unit Price* CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	6 Transportation and Insurance and all other incidental costs to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9 Total Price, per unit (col 5+6+7+8)	10 Total Price delivered Final Destination (col 9) x (col 4)
1	Generator Sets for LANDBANK Building Plaza Building	_____	One (1) Lot (See attached Bill of Quantities for the breakdown of components, Revised Annex E)	P _____	P _____	P _____	P _____	P _____	P _____

Please credit payment to:

Account Name: _____

Account Number: _____

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. ^{REVISED} Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. ~~Revised~~ Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component) only the above mentioned documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
- 14. Certificate of Inspection (CI) issued by the LANDBANK – Facilities Management Department (FMD).
- 15. Manufacturer's Authorization or Back-to-Back Certification to prove that the bidder is an authorized seller/distributor of the offered product and/or other supporting documents.
- 16. At least ten (10) Purchase Orders or Contracts as proof that the bidder has a minimum active experience of fifteen (15) years (from 2006 or earlier) in selling Generator Set in the Philippines.
- 17. List of at least ten (10) clients with addresses, contact persons and telephone numbers.
- 18. Certificates of Satisfactory Performance issued by at least five (5) clients at minimum genset load capacity of 6.4 Mega Watts (e.g., BPOs, hospitals, banks, commercial establishments, condominium, malls, power plants and government offices) using the brand being offered.
- 19. Certificate of availability of the following:
 - 19.1 In-house electrical and mechanical shop;
 - 19.2 In-house load bank at 1,600kW (minimum);
 - 19.3 Parts inventory for consumables and emergency repair/major overhauling; and
 - 19.4 24 hours service engineer/crew for emergency repair.
- 20. List of at least five (5) names of regular employed technicians with copy of their license and or corresponding certificate.
- 21. Print out of the Homepage of the manufacturer's website showing the URL (web address) and the offered product and its technical specifications.
- 22. Certification from a governing body [Underwriters Laboratories (UL), European Conformity (EC) on the offered product or its manufacturer.
- 23. Manufacturer's authorization confirming that the bidder is authorized to provide the equipment and consumables supplied by the manufacturer, including any warranty obligations and after sales support as may be required (sample form - Form No.9).

- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 24. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 25. Latest Income Tax Return filed manually or through EFPS.
 26. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 27. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 28. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
 3. **Dully filled out Bill of Quantities Form (Revised Annex E) signed by the Bidder's authorized representative.**

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.